

Equipment Rental Checklist for Check Out

Equipment: _____ Meter Reading: _____ Date: _____

Equipment Pickup Location: _____ Assisted By: _____

(CHECK ALL THAT APPLY TO THE SPECIFIC EQUIPMENT BEING RENTED)

- | | |
|---|-----------|
| 1. Is there any frame/structural damage? | Yes or No |
| 2. Is there any tire damage? | Yes or No |
| 3. Are the tires properly inflated? | Yes or No |
| 4. Are there loose lug bolts nuts on wheels? | Yes or No |
| 5. Are there any hydraulic fluid leaks? | Yes or No |
| 6. Are all guards and shields securely affixed to equipment? | Yes or No |
| 7. Are all bolts and set screws properly tightened? | Yes or No |
| 8. Are all chains/belts in place properly? | Yes or No |
| 9. Are there oil leaks in gearboxes? | Yes or No |
| 10. Are all shear bolts in place and not worn? | Yes or No |
| 11. Are all moving parts/bearings freely working? | Yes or No |
| 12. Is the jack in working order? | Yes or No |
| 13. Are all hoppers/bins clean or free of obstructions? | Yes or No |
| 14. Are hitches in good condition? | Yes or No |
| 15. Are chains in good condition? (If Applicable) | Yes or No |
| 16. Does equipment have stops in place for transport? | Yes or No |
| 17. Is there a slow-moving sign properly installed? | Yes or No |
| 18. Is the equipment properly lubricated? | Yes or No |
| 19. Are all seed tubes properly in place? | Yes or No |
| 20. Are all safety pins available and being used? | Yes or No |
| 21. Was Equipment Safety and Cleaning/Lubrication sheet provided? | Yes or No |

SWCD Personnel: _____

Date: _____

Renter Signature: _____

Date: _____